



# Nagrik Shikshan Sanstha's College of Commerce & Economics,

M.P. Mills Compound, Behind AC Market, Tardeo, Mumbai 400034,  
Tel. 022 23510203 Website : nsseducation.org,  
Re-accredited 'B' Grade by NAAC



## **NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)**

*An Autonomous Institution of the University Grants Commission  
P.O. Box No. 1075, Opp : NLSIU, Nagarbhavi, Bangalore - 560 072 India*

## **ANNUAL QUALITY ASSURANCE REPORT (AQAR)**

### **YEAR 2011-12**

• **Submitted by** •

**Dr. (Mrs.) Hemangi Bhagwat**  
*Principal*

**Prof. Raj Soshte**  
*(IQAC Co-ordinator)*

**Online Submitted to NAAC on 29th Sept., 2012**

Office copy



**NSS COLLEGE OF COMM. & ECO.  
TARDEO, MUMBAI 400 034**

**Annual quality Assurance Report  
(AQAR) 2011-12**

*Submitted to (online)*

**NAAC, Bangalore, India**

*H. A. Bhagwat*  
**Dr. Hemangi Bhagwat**  
(Principal)

*Submitted by*

*R. J. Soshte*  
**Prof. Raj Soshte**  
(IQAC Co-ordinator)



On

29<sup>th</sup> Sept., 2012

## NAAC Institutional Quality Sustenance and Development Survey

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## 1. Kindly provide the details of the institution

Name of Institution:

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

## 2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

## 3. Institutional Status

## 4. Contact Person Details

Name of Head of Institution:

Contact Phone:

Email:

Website URL:

Name of IQAC Co-ordinator:

Email:

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**NAAC Institutional Quality Sustenance and Development Survey**

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**SECTION I**

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

**5. Number of academic programmes existing ( Enter a number; 0 for nil)**

|  |    |
|--|----|
| Undergraduate (BA/B.Sc./B.Com etc.)  | 01 |
| Post Graduate (MA/M.Sc./M.Com etc.)  | 01 |
| Research Programmes (M.Phil/P.hD)  | 00 |
| Certificate Programmes   | 00 |
| Professional Programmes<br>(B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc) | 00 |
| Other value added programmes   | 00 |
| Any other programme offered (Specify)  | 00 |

**6. Details on Programme Development ( Enter a number; 0 for nil)**

|  |    |
|--|----|
| New programmes added during the year                                 | 00 |
| New programmes designed  | 01 |
| Programmes under revision  | 00 |
| Interdepartmental collaborative programmes                           | 00 |
| Inter institutional collaborative programmes                         | 00 |
| Number of review committee recommendations implemented (Total)       | 00 |
| Number of NAAC peer team recommendations implemented                 | 06 |
| Number of UGC/any other expert committee recommendations implemented | 04 |
| Number of review committee recommendation under implementation       | 00 |

Number of NAAC peer team recommendations under implementation

Number of UGC/ any other expert committee recommendations under implementation

**Please enter a positive number.**

**7. Faculty Details ( Enter a number; 0 for nil)**

Total faculty strength required as per norms for all programmes

Total faculty on rolls

Faculty added during the year

Faculty positions vacant

Faculty left during the year

Total number of visiting faculty

Total number of guest faculty

*Very good*

**8. Qualification of Faculty**

PhD and Above

MPhil

Masters

Any other (Specify)

*Very good*

**Please enter a positive number.**

**9. Faculty qualification improvement**

PhD awarded to existing faculty

MPhil awarded to existing faculty

Any other degree awarded to existing faculty

*Very good*

**Please enter a positive number.**

**10. Administrative Staff Details ( Enter a number; 0 for nil)**

Administrative staff (total sanctioned)

Administrative staff (Actual strength)

*Very good*

Added during the year  
of reporting

Left during the year

Number of posts  
vacant

Please enter a positive number.

**11. Technical Support Staff Details ( Enter a number; 0 for nil)**

Technical Support Staff   
(Total sanctioned  
strength)

Technical Support Staff   
(Actual strength)

Added during the year

Left during the year

Number of posts  
vacant

## NAAC Institutional Quality Sustenance and Development Survey

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### SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

#### 12. Establishment details

Year of establishment of IQAC

|                                 |                                 |                                   |
|---------------------------------|---------------------------------|-----------------------------------|
| DD                              | MM                              | YYYY                              |
| <input type="text" value="12"/> | <input type="text" value="05"/> | <input type="text" value="2006"/> |

#### 13. Composition of IQAC ( Enter a number; 0 for nil)

|  |                                 |
|--|---------------------------------|
| Number of IQAC members                 | <input type="text" value="12"/> |
| Number of Alumni in IQAC               | <input type="text" value="00"/> |
| Number of Students in IQAC             | <input type="text" value="00"/> |
| Number of Faculty in IQAC              | <input type="text" value="07"/> |
| Number of Administrative Staff in IQAC | <input type="text" value="01"/> |
| Number of Technical Staff in IQAC      | <input type="text" value="01"/> |
| Number of Management Representatives   | <input type="text" value="02"/> |
|  | <input type="text" value="00"/> |



Number of External experts in IQAC

Number of any other stakeholder and community representatives

**14. IQAC Meetings**

Number of IQAC meetings held during the year

**15. Whether Calendar of activities of IQAC formulated for the academic year**

**16. IQAC Plans for Development ( Enter a number; 0 for nil)**

Number of academic programmes proposed

Number of value added programmes proposed

Number of skill oriented programmes proposed

Number of faculty competency and development programmes proposed

Number of other staff development programmes proposed

Number of student mentoring programmes proposed

Number of co-curricular activities proposed

Number of inter departmental cooperative schemes proposed

Number of community extension programmes proposed

Any other programmes proposed (Specify)

**17. IQAC Plans for development & Implementation ( Enter a number; 0 for nil)**

Number of academic programmes implemented

Number of value added programmes implemented

Number of skill oriented programmes implemented

Number of faculty competency and development programmes implemented

Number of other staff development programmes implemented

Number of student mentoring programmes implemented

Number of co-curricular activities implemented

Number of inter departmental cooperative

programs implemented

Number of community extension programmes implemented

Any other programmes suggested that are implemented (Specify)

**18. IQAC Seminars and Conferences ( Enter a number; 0 for nil)**

Number of seminars/ conferences/ workshops organized by IQAC within the institution

Number of participants from the institution

Number of participants from outside

Number of external experts invited

Number of external conferences/seminars/ workshops on institutional quality attended

Number of events conducted with IQACs of other institutions as collaborative programmes

**19. Did IQAC receive any funding from UGC during the year ?**

Yes

No

20. If the response to Qn. 18 is Yes, -please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC

Amount Received from any other source including the college management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

\* Motivated Teacher for advance learning and ecouragement for research activities

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**NAAC Institutional Quality Sustenance and Development Survey**

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**SECTION III**

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

**22. Academic Programmes**

|  |                                  |
|--|----------------------------------|
| Number of new academic programmes developed or designed by faculty                           | <input type="text" value="01"/>  |
| Number of faculty members involved in curriculam restructuring/revision/syllabus development | <input type="text" value="01"/>  |
| Number of programmes in which evaluation process reformation taken up and implemented        | <input type="text" value="01"/>  |
| Number of active teaching days during the current academic year                              | <input type="text" value="187"/> |
| Average percentage of attendance of students   | <input type="text" value="75"/>  |
| Percentage of classes engaged by guest faculty and temporary teachers                        | <input type="text" value="20"/>  |
| Number of self financed programmes offered   | <input type="text" value="01"/>  |
| Number of aided programmes offered   | <input type="text" value="01"/>  |
| Number of programmes discontinued during the year  | <input type="text" value="00"/>  |

**23. Whether any systematic student feedback mechanism is in place ?**

Yes  No

**24. Feedback Details (If answer to Question 20 is Yes)**

Percentage of courses where student feedback is taken

**25. Is feedback for improvement provided to the faculty?**

**26. Faculty Research, Projects, and Publication details for the year**

Number of major research projects undertaken during the year

Number of minor research projects undertaken during the year

Number of major ongoing projects

Number of minor ongoing projects

Number of major projects completed

Number of minor projects completed

Number of major project proposals submitted for external funding

Number of minor project proposals submitted for external funding

Number of research publications in peer reviewed journals

Number of research publications in international peer reviewed journals

Number of research publications in national peer reviewed journals

Number of research papers accepted for publication in international peer reviewed journals

|   |    |
|---|----|
| Number of research papers accepted for publication in national peer reviewed journals | 00 |
| Average of impact factor of publications reported                                     | 00 |
| Number of books published   | 00 |
| Number of edited books published  | 01 |
| Number of books (single authored) published   | 00 |
| Number of books (coauthored) published  | 00 |
| Numbers of conferences attended by faculty  | 35 |
| Number of international conferences attended  | 04 |
| Number of national conferences attended   | 18 |
| Number of papers presented in conferences   | 13 |
| Number of papers presented in international conferences                               | 03 |
| Number of papers presented in national conferences                                    | 10 |
| Number of conferences organized by the institution                                    | 01 |
| Number of faculty acted as experts resource persons                                   | 02 |
| Number of faculty acted as experts resource persons - international                   | 00 |
| Number of faculty acted as experts resource persons- national                         | 01 |
| Number of collaborations  | 00 |

|  |                                    |
|--|------------------------------------|
| Number of linkages created during the year   | <input type="text" value="00"/>    |
| Total budget for research for current year as a percentage of total institution budget   | <input type="text" value="01"/>    |
| Amount of external research funding received in the year   | <input type="text" value="48000"/> |
| Number of patents received in the year   | <input type="text" value="00"/>    |
| Number of patents applied for in the year  | <input type="text" value="00"/>    |
| Number of research awards/ recognitions received by faculty and research fellows of the institute in the year                              | <input type="text" value="00"/>    |
| Number of PhDs awarded during the year   | <input type="text" value="00"/>    |
| Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities | <input type="text" value="15"/>    |



## NAAC Institutional Quality Sustenance and Development Survey

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### SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

#### 27. Student Details and Support Mechanisms

|  |   |
|--|---|
| The total intake of students for various courses (Sanctioned)              | <input type="text" value="1080"/>                           |
| Actual enrollment during the year  | <input type="text" value="1054"/>                           |
| Student dropout percentage during the year                                 | <input type="text" value="01"/>                             |
| Success percentage in the final examination across the courses             | <input type="text" value="80"/>                             |
| Number of academic distinctions in the final examination and percentage    | <input type="text" value="10, &lt;del&gt;24%&lt;/del&gt;"/> |
| Number of students who got admitted to institutions of national importance | <input type="text" value="00"/>                             |
| Number of students admitted to institutions abroad                         | <input type="text" value="00"/>                             |

Number of students qualified in UGC NET/ SET

Number of students qualified GATE/ CAT/ other examination (Specify)

00

**28. Does student support mechanism exist for coaching for competitive examinations?**

Yes

**29. Student participation, if response is yes to Qn. 27**

Number of students participated

40

**30. Does student counselling and guidance service exist ?**

Yes

**31. Student participation, if answer to Qn. 29 is yes**

Number of students participated

500

**32. Career Guidance**

Number of career guidance programmes organized

04

Percentage of students participated in career guidance programmes

10

**33. Is there provision for campus placement?**

Yes

**34. If yes to Qn. 32**

Number of students participated in campus selection programmes

Number of students selected for placement during the year

**35. Does gender sensitization program exist ?**

**36. If Answer is Yes to Qn 34**

Number of programmes organized

**37. Student activities**

Number of students participated in external cultural events

Number of prizes won by students in external cultural events

Number of cultural events conducted by the institute for the students

Number of students participated in international sports and games events

Number of students participated in national level sports and games events

Number of students participated in state level sports and games events

00

Number of students participated in university level sports and games events

37

Number of prizes won by students in international sports and games events

00

Number of prizes won by students in national level sports and games events

00

Number of prizes won by students in state level sports and games events

00

Number of prizes won by students in university level sports and games events

01

Number of sports and games events conducted by the institute for the students

08

**38. Composition of students**

Percentage of Scheduled Caste

17.16

Percentage of Scheduled Tribe

0.095

Percentage of other backward communities

20

Percentage of women students

50.43



Percentage of physically challenged

Percentage of rural students

Percentage of urban students

### 39. Scholarships and Financial Support

Number of students availing financial support from the institution

Amount disbursed as financial support from the institution

Number of students awarded scholarship from the institution

Number of students received notable national/international achievements/recognition

### 40. Student initiatives

Number of community upliftment programmes initiated by students

Number of literary programmes initiated by students

Number of social action initiatives based on science / environment initiated by students

Number of student research initiatives

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### SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

**41. Whether perspective plan for overall developmental activities is created ?**

- Yes
- No

**42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?**

- Yes
- No

**43. Whether benchmarking is created for institutional quality management efforts ?**

- Yes
- No

**44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format**

- \* Results improvement
- \* Remedial Coaching for SC/ST/Minority students

**45. Is a Management Information System (MIS) in place ?**

- Yes
- No

**46. If answer to question 44 is Yes, please provide details of MIS applied to**  
**1. Administrative procedures including finance**

**50. Is delegation of authority practiced**

- Yes
- No

**51. Does grievance redressal cell exist ?**

|          | Yes                              | No                               |
|----------|----------------------------------|----------------------------------|
| Faculty  | <input type="radio"/>            | <input checked="" type="radio"/> |
| Students | <input checked="" type="radio"/> | <input type="radio"/>            |
| Staff    | <input type="radio"/>            | <input checked="" type="radio"/> |

**52. Grievances received from faculty and resolved ( Enter a number; 0 for nil)**

|                               |                                 |
|-------------------------------|---------------------------------|
| Number of grievances received | <input type="text" value="00"/> |
| Number of grievances resolved | <input type="text" value="00"/> |

**53. Number of grievances received from students and resolved ( Enter a number; 0 for nil)**

|                               |                                 |
|-------------------------------|---------------------------------|
| Number of grievances received | <input type="text" value="00"/> |
| Number of grievances resolved | <input type="text" value="00"/> |

**54. Number of grievances received from other staff members and resolved ( Enter a number; 0 for nil)**

|                               |                                 |
|-------------------------------|---------------------------------|
| Number of grievances received | <input type="text" value="00"/> |
| Number of grievances resolved | <input type="text" value="00"/> |

**55. Has the institution conducted any SWOT analysis during the year**

- Yes
- No



No

**56. The SWOT analysis was done by internal or by external agency**

- Internal
- External

**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

\* Committed Mangement to the cause of affordable education to all

**58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

\*Inadequate collabrative activity in teaching & Research

**59. Kindly provide two oppourtunities identified from the SWOT analysis (in bullet format)**

\*Opportunities to establish Industry- Institute linkages effectively

**60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)**

\*Preparing students to face challenges of 21st century

**61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)**

\*Introducing of M.Com Course Accountancy & Management

**62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)**

\*Best practices identified such performance Appraisal, Students feedback , PTA, Academic

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## NAAC Institutional Quality Sustenance and Development Survey

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### CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

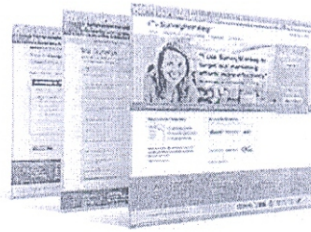
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